



Parent Handbook  
**CISV USA**  
Jacksonville  
Building global friendship



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# Checklist

- Apply for Passport (if necessary)
- Register on MyCISV and complete forms there; Make Dr. appt for Health Form (April-May timeframe for summer programs). Forms due into myCISV by June 1.
- Pay Program Fees (due by Spring General Meeting for summer programs)
- Save the Date for Important Chapter Events (Spring General Meeting, Farewell Party, De-Brief)
- Set Delegation Meeting Times & Locations (at least 4, one sleepover required) Meeting#1: \_\_\_\_\_  
Meeting#2: \_\_\_\_\_  
Meeting#3: \_\_\_\_\_  
Meeting#4: \_\_\_\_\_  
Sleepover: \_\_\_\_\_
- Divvy Up Delegation Parent Jobs):  
<https://jacksonville.cisvusa.org/parent-orientation-checklist/delegation-parent-jobs/>
  - TravelCoordinator: \_\_\_\_\_
  - Purchase Staff Gifts (five): \_\_\_\_\_
  - Prepare Delegation Giveaway (booklet, placemat, CD, etc): \_\_\_\_\_
  - Purchase Nat'l Night (and/or Cultural Activity) Items: \_\_\_\_\_
  - Treasurer: \_\_\_\_\_
  - Purchase Host Family Gifts (may not be necessary): \_\_\_\_\_
  - Purchase Open Day Items (may not be necessary): \_\_\_\_\_

\*\*If you are participating in Interchange, you will coordinate other hosting responsibilities TBD\*\*
- Discuss communications expectations with leader and group (CISV Jax recommends primary use of the delegation WhatsApp group that we have established - as a back up, emails or texts could be used).
- Connect on Social Media
  - Facebook: CISV Jacksonville and CISV JB Jacksonville
  - X: @CISVJax; Instagram: @CISVJax
- Find your Volunteer Role

Questions? Please e-mail us [cisvjax@gmail.com](mailto:cisvjax@gmail.com). We are happy to help.

# Camp & Delegation Info

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## Pre-camps

A host country communicates about what to expect at camp through “Pre-camp” documents (not applicable for Interchange\*). These will be posted to myCISV.

*Pre-camp 1* generally comes in March for summer programs and September for winter programs.

This communication tells you the official dates and times for arrival and departure, as well as location of the village or camp, contact names, and other countries who will be present.

*Pre-camp 2* will often describe the “theme” of the program and will introduce the staff and the facility. It will often contain details about “host country specific” communication deadlines.

*Pre-camp 3* is optional. It may talk more about weather, what to bring, what not to bring, how much money to bring, etc.

## Where The Children Will Stay and Security

- Villages, Step-Ups, Youth Meetings and camps are generally held at retreat centers, schools, or campsites. In most cases, CISV has exclusive use of the sites during the program.
- CISV International policy is that camp locations are not communicated to the public.
- They will be in a controlled environment.
- No matter where they are, the environment of camp will be much the same – it is all about the community of countries and the contained campsite.

## Home-stays

- For Village, Step-Up (and possibly Youth Meeting), there may be a “home-stay” with a local family.
- Delegates will experience life in their host country, probably see some local sites, eat local food, possibly do some shopping.
- For the first stay (upon arriving in the host country), delegates may all go to one family or the girls to one and the boys to another (it depends how many kids a family can house).
- For the village mid-stay, our delegates are usually paired with delegates from another country.

- Most families will either be CISV families or closely connected to the host CISV chapter.
- In the US all home-stay families go through background checks. While some countries do not use that procedure, CISV International is committed to the safety of all children throughout their program experience and that includes home-stays.
- At the beginning of the program, leaders hand their delegates off to the home-stay family at the airport and then go to the Village or camp site to bond with the staff and plan the first few days of the program.

### National Night and Open Day

Each delegation gets a special night to share culture with hosts and the other delegations. This is known as “National Night”. Preparation should include the following:

- Decorations including a large US flag (flag will be given to your leader)
- A traditional dance (square dance, colonial dance, Electric Slide, etc), in appropriate costume (could be patriotic clothing), accompanied by appropriate music.
- A PowerPoint presentation or video including info about each delegate, family, home, pets, favorite activities. It should also include information/pictures about Jacksonville and the US.
- A game or dance that can be taught to everyone.
- A taste of home – food or drink that comes from the US (previous selections have included peanut butter & jelly sandwiches, macaroni and cheese, s’mores, apple pie, etc.). You may be able to purchase some fresh items in the host city (bread, hamburger meat, etc.) but plan to send as many staples as possible.

For Youth Meeting and Step Up, the program usually includes a “cultural activity” — less elaborate than a National Night. The delegation will decide the cultural activity and what items they will need.

**Most programs have an Open Day. Check your precamp.** On Open Day, the host chapter will invite local CISVers to visit and participate. All countries have a table in a more open-house like atmosphere. For the delegation’s display, you need to provide:

- Small items that represents Jacksonville or the US that can be given away (could also include candy, gum, shells or sand from the beach, USA themed items, etc.)
- USA themed table cloths and decorations
- Posters or table top displays of the USA

## Gifts

- You are expected to provide a small family gift for home-stays (see above).
- Village has two home-stays.
  - one at beginning and one in middle; plan on providing six gifts in case the delegation is split up upon arrival and to allocate one for each child for the mid-stay). Step-Up has one home-stay and Youth Meeting may or may not have a home- stay.
- If for some reason your delegation has to stay an additional day or two because of travel issues be prepared for another home-staygift.
- Your delegation is expected to take a small gift to camp for staff members. There are usually about five staff. Staff members like CISV-branded items, like water bottles, drinking cups, notebooks, pillowcases, T-shirts. These items should be inexpensive. We have a wide selection of these items for sale from the CISV store and available for purchase at CISV events.

## Trading Items

Your child may want to take a few items for trading with others at camp, as well as small items for “Monitos.” One of the traditional games in the CISV game-book, is The Monito Game. It works like this: each delegate, leader, JC and Staff get a little paper note with a name on it. The person whose name is on your paper, is your monito. For the next couple of days/weeks, your task is to be extra nice to your monito, give him/her small gifts, write nice cards to them, etc.

## Travel Info

### **National Travel Policy**

- Delegations shall travel to and from the site of the approved CISV activity as a group.
- Travel shall be direct and continuous to and from the CISV activity site.
- No side trips shall be permitted.
- No layover in excess of 24 hours is permitted unless carrier schedules require otherwise.

### **Individual Travel**

- Travel other than to and from the site of an approved CISV activity shall be deemed non-CISV travel. CISV assumes no responsibility or liability for an individual while on a side trip or layover in excess of 24 hours.
- Individuals such as Junior Counselors or delegates to Seminar Camp\* may use frequent flyer tickets or may elect to coordinate travel with delegates from other U.S. chapters traveling to the same CISV programs. However, deviations from direct travel to and from the program will not be covered by CISV insurance.

**Delegation Travel** (see helpful links on website for Delegation Travel Coordinator info)

It is recommended that all airline flights be fully refundable by airline flight insurance. CISV travel insurance does not cover COVID-related cancellations or delays. The Leader's ticket should be transferable. Delegations and individuals traveling to CISV programs make their own travel arrangements but all itineraries should meet the published arrival and departure times as determined by the host Chapter for the specific program. Delegations must travel as a group.

- Itineraries should be selected based on the best routing (minimum number of layovers and ample—but not excessive—connection times between flights), with every effort to keep cost as low as possible. However, efficient routes and safety should take precedence over cost.
- Individual members of delegations are not allowed to use frequent flyer points to secure air travel if doing so results in delays of booking or higher fares for other delegates.
- Wait for Pre-camp 1 before confirming travel plans. Pre-camp 1 will tell you the airport, and times for arrival and departure. It is critical that travel is scheduled to arrive before the “arrive by” time and to depart after the “depart after” time.
- If traveling as a delegation, all travelers must travel together from the same point of origin.
- Family members cannot deliver delegates to camp or pick them up from camp.
- Delegates cannot meet their peers at a connecting airport.
- Plan a travel outfit to include your travel shirt (to be provided).

When booking tickets make sure all of the tickets are linked so if re-booking is necessary, all the delegation is re-booked together.

When your flights are booked, and you send your travel form to the host country, please e-mail a copy to [cisvjax@gmail.com](mailto:cisvjax@gmail.com).

### Passports, Visas, Specific Travel Requirements

- If your child is traveling to an international program, apply for a passport now.
- If your child has a passport, make sure it is valid for six months past the return date.
- If you have a minor child traveling abroad, at least one parent must have a valid passport (valid six months beyond the return date) in case you need to get to your child.
- If your destination requires a VISA, the chapter will let you know so you can obtain.
- Review if any vaccines or health warnings are pertinent: <http://wwwnc.cdc.gov/travel>.

## Money

- Program fees must be paid in full prior to travel.
- Also \$100 per year family membership dues for 2 years and \$200 emergency funds.
- You are responsible for your child's airfare or other transportation costs plus an equal percentage of the leader's travel expenses.
- Travelers should have their own emergency fund – separate from spending money.
- Spending money – Pre-camp communications usually state the dollar amount to bring to camp (generally around \$250). It is important that all delegates bring close to the same amount.
- There will be costs as the delegation meets/plans national night (purchases materials), makes delegation booklets, etc. It is helpful for one parent to act as treasurer and keep track of receipts so parents can “settle up” (at the airport upon departure if not before).

## Communications

- Traveling delegations should establish a communications plan (phone, email/text, WhatsApp, etc) so the leader can easily notify when they have arrived safely.
- Your child can have his or her phone while traveling to and from the campsite but once at camp, electronics will be put away in a safe place (may be different during Interchange).
- **You will not be able to communicate with your child directly while they are at the program.** Delegates may have access to a computer at their home stay to send a message home. Delegates do not have access to computers or smartphones when at the camp site.
- Leaders may send periodic updates. But some locations have intermittent internet access.
- Program staff will have daily access to computers. You will have an email address for the staff on site and in case of emergency that is the best way to connect with the Village or camp. You will also have phone numbers for the program site as well as for the host chapter leadership.
- Letters and emails can be sent to your child – however the host staff sets mail policy and your child may or may not receive your communication. Or the camp may give you a schedule when e- mails will be given to delegates.
- You may want to send a letter with the leader to be given to your child if they become homesick.
- Not every program does social media (blog, FB, etc) – but it is becoming a norm. But please be prepared for the site to be updated only intermittently. Sometimes many days pass without an update. Often the energy to maintain social media dwindles before the end of camp. Be assured no news is good news and that your children are fine and having the time of their lives. Should there be any serious illness or other event that affects your child's participation, you will be promptly notified by the leader or camp staff.



## What to Take, What Not to Take

- Do not send anything that can't be lost.
- Trading of clothes is a favorite activity at CISV programs – tee shirts, sweatshirts, sweatpants, blue jeans, etc. CISV chapter gear (which you can purchase through the JB store) is often the most popular item.
- Trading items can also be small trinkets that represent our region or country (key chains, magnets, postcards, ball caps, sea shells, etc.)
- Don't send any clothing that has special meaning or significant value.
- Do not take homework – it won't get done.
- Send extras of critical items like contacts and glasses.
- Send comfortable, weather appropriate clothing, shoes for walking and running.
- Send clothes that say your child's initials along with CISV Jax, CISV USA, USA, etc.
- Medications and exact dosages must be given to the leader. (also let leaders and host staff know about any food allergies and sensitivities)
- Personal electronic devices (phones, iPods, iPads, computers, Kindles, etc.) are allowed for travel to and from the program site. They will be collected and put in a safe during the program.

## Returning Home

- Have no expectations! Every child processes their experiences and encounters differently.
- Your child may talk non-stop upon return or it could be several days or weeks before you begin to hear the stories. This does not reflect a positive or negative experience.
- Don't expect your child to return just like their sibling or even like the last time.

## Debriefing

- Debriefing is required of all participants and parents. You will be notified of the date and time.
- There is an evaluation component to the debrief that looks at what went well and what could be better as the chapter keeps improving how we offer programming, as well as the impact on you.
- It would be easy for participants to get too busy when they get home to do a debrief.



## **Junior Branch (JB)**

Junior Branch (JB) is run by and devoted to the juniors, or kids (11+), who develop intercultural skills, such as awareness of international matters, global environment and social sensitivity through educational and social activities consistent with CISV's goals.

- CISV is not just about international travel. Our active Junior Branch has activities throughout the year so that kids can stay connected.
- Monthly JB meetings, regional mini-camp, local mini-camp, youth service day, international peace day, cookie-a-thon, national roles with CISV USA are some of the ways your children can remain connected with CISV friends and continue to build attitudes, skills and knowledge to grow as an active global citizen.
- Youth are invited to be a part of the JB whether they have traveled or not. Please bring friends to JB events.
- JB activities adhere to the same purpose and educational goals as traveling programs.
- JB offers service hours, the opportunity to learn to plan an event, facilitate a discussion, motivate others to participate in a project, plan a meeting agenda, build leadership and other skills sought by colleges and employers.

While they have an adult advisor, JB is encouraged to assume administrative responsibility and be self-governing.

## Volunteering



View volunteer opportunities on website:

<https://jacksonville.cisvusa.org/join-us/volunteer/>

If you need help, please e-mail [cisvjax@gmail.com](mailto:cisvjax@gmail.com) and we'll help you find a good fit.

- We hope that you, like so many of our members, “catch the CISV bug” and volunteer long after your children have left home and become leaders!
- Your volunteer obligation is for a minimum of two years of volunteer service. You are asked to serve in some capacity with our hosted programs and also serve on a CISV board committee.
- CISV is a family-centered program. Although one child in your family may participate in travel, your entire family will benefit. The more involved all members of your family become in CISV, the more benefit you will receive.
- The only way this chapter exists and is able to offer programming is through volunteers. Without your time and energy, the organization cannot continue.
- CISV Jacksonville has no (zero) employees. There are many ways you can help – every CISV family member has a gift or skill we can use. There are also opportunities to volunteer at the national and international levels.
- Training/development opportunities include Chapter Development Conference (in the spring), CISV in Motion (in October) and Global Conference (once every three years). Board members are encouraged to attend. Many events are virtual. Travel stipends are available for in-person events.

# Forms

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## Overview and Instructions

The forms for travel programs will be made available to participants for completion through myCISV. Participants must register in myCISV at <https://mycisv.cisv.org>. Instructions about how to register are under the "helpful links" page in the "About Us" section of the CISV Jacksonville website.

After you register on myCISV, our chapter will assign the participant to the program, and the forms that must be completed will be available through myCISV.

For Village, Interchange, Youth Meeting and Step Up delegations, the leader will complete the **Travel Information Form** and the **Delegate Information** forms after the travel coordinator confirms the delegations' travel plans. For Seminar, Fortnight and Jr. Counselors, the youth participant must complete the **Travel Information Form** and the **Individual Participant Information Form**.

All forms should be completed in myCISV by May 15.

## Legal Form Notes

- Must be completed on myCISV and then downloaded, signed and uploaded in the relevant program area of myCISV and taken to the program.
- For all participants, the forms appoint CISV representatives as legal guardian should an emergency occur and contain other important agreements.

## Health Form Notes

- Must be completed on myCISV and then downloaded, printed, and signed and dated by any provider (PA, ARNP or MD).
- If including an immunization record in lieu of completing the "immunization history," do not overlook the "infection history." This section must be completed.
- After the provider signs the form, upload the signed form in myCISV.
- The original form should be carried to the program.

## Additional Forms & Notes

- Leaders must carry their delegate's original and copy of their Legal Form as they travel to the program
- JCs, Seminar Campers, and Fortnight delegates must carry the original and copy of their Legal Form as they travel to the program. Do not pack originals in checked luggage.



Access forms (and instructional videos) on website: <https://cisv.org/new-myCISV>; if you have questions, please e-mail [cisvjax@gmail.com](mailto:cisvjax@gmail.com).

## Insurance

### Travel Insurance

All CISV participants in international programs will be covered by a single travel insurance policy arranged by CISV International. Under the policy negotiated by the International Office, participants will be covered automatically for their program dates. This insurance does not cover COVID-related claims.

### Policy for Motor Vehicle Transportation

It is the official policy of CISV USA that anyone transporting delegates or other persons at the request of the Chapter or Steering Committee must be 23 years of age or older and possess a valid driver's license.

For every adult driver, an annual Motor Vehicle Report and copy of his/her Personal Auto Policy with liability coverage of at least \$100,000 combined Bodily Injury & Property Damage Liability coverage is required by CISV USA's insurance carrier. Some CISV volunteers carry a Personal Umbrella Liability Policy for a limit of \$1,000,000 or higher.

This insures them over and above what liability coverage they may have through their Homeowner's, Renter's, or personal Auto Liability policy.

### Property Damage Insurance

CISV USA liability insurance does not cover intentional acts. Vandalism and misbehavior are considered intentional acts. Supervision is the key.

## Background Checks

A criminal background check is required by CISV USA's insurance carrier when a volunteer involved with children/children's activities becomes active. The background check must be done every three years, unless specific state laws require it be done more often.

It is the practice of the Jacksonville Chapter to do background checks on all volunteers who work with children/youth annually.

# Roles

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## Parent Roles

- It is your responsibility to get to know your child's leader – invite her/him to your home for a meal so that she/he can see how your family interacts and lives.
- It is important for her/him to get you know you and your child.
- Share personal information about your child with the leader
- It is important for you to know her/him.
- Help your child build trust by establishing the leader's role as the authority figure
- By the time your child sets off for the program, it is critical that you trust the leader to be your stand-in parent!
- Your child's commitment to CISV should take priority over other interests when choices must be made (for instance, if there is a conflict with sports, scouts, etc, CISV should be the priority during delegation preparation time).
- Attend all meetings to increase your child's comfort level with his/her peers.
- Take on a leadership role (travel coordinator, forms coordinator, treasurer, etc.).
- Provide help as requested to prepare for presentations and national nights.
- Communicate, communicate, communicate! If a conflict arises, talk to the leader first.
- Help your child learn about the cultures that will participate in the CISV program.

Meetings generally begin monthly, progressing to bi-monthly and then weekly just before departure.

For Village, Youth Meeting or Step Up delegations, expect to have at least one overnight with the leader. For Interchange, it might be a full Saturday or other non-school day instead. A farewell party for traveling delegates and their families is an opportunity for delegates to practice their national night presentation before an audience.

Points to remember...

- Your child is preparing to embark on an incredible journey. However, do not expect it to be perfect. It involves real people and real experiences.
- CISV is not a travel or mission experience, nor is it about seeing the sights or doing “good works.” However, delegates will see a new part of the world and will represent the U.S. to their host community.
- There are many ways to achieve the same goal. Keep an open mind and communicate.
- Be committed – to help prepare your child and the delegation for their experience.
- Volunteer to make CISV possible for our children and the children of our region.
- Forgiveness, flexibility, and acceptance go a long way when utilized.
- Keep your eye on the purpose and goals of CISV – “peace through understanding.” Your role in preparing the delegation can have a huge impact on the experience for your child.

## Leader Roles

Leaders deserve full support of parents and delegates. Here are some responsibilities leaders take on for traveling delegations:

- Assumes the full responsibility of children during the entire experience.
- Getting children to and from the program site – through airports and customs.
- Acting on your behalf if a child is sick or injured.
- Consoling a child if s/he is homesick or when feelings get hurt.
- Disciplining a child if they act outside of CISV behavioral expectations.
- Balance the roles of parent substitute, big sister/brother, friend, counselor and advisor.
- Adhere to and respect the rules and guidelines of this nation, the host country, and CISV International regarding:
  - Behavioral and cultural sensitivity
  - Inappropriate activities
  - Alcohol, drugs and smoking
  - Arrival and departure schedules
  - Use of telephone and other facilities
  - Visitors

Leaders are required to attend two full days of national training and one full day of local training.

Leaders will visit the home of each delegate to get to know each child and their family on a more personal level.

Additional responsibilities for Interchange leaders will be addressed in Interchange training.

# About CISV

<p><b>CISV Purpose:</b></p>	<p>CISV educates and inspires action for a more just and peaceful world. We prepare individuals to become active and contributing members of a peaceful society.</p> <p>CISV endeavors to stimulate the life-long development of amicable relationships, effective communication skills, cooperative abilities, and appropriate leadership towards a fair and just world.</p>	
<p><b>Why Peace Education:</b></p>	<p>Peace Education provides us with the Attitudes, Skills and Knowledge we need to become agents of change, both locally and globally. In other words, to become Active Global Citizens.</p>	
<p><b>CISV Educational Principles:</b></p>	<ul style="list-style-type: none"> <li>• We appreciate the similarities between people and value their differences.</li> <li>• We support social justice and equality of opportunity for all.</li> <li>• We encourage the resolution of conflict through peaceful means.</li> <li>• We support the creation of sustainable solutions to problems relating to our impact upon each other and the natural environment.</li> </ul>	
<p><b>Four Main Peace Education Content Areas:</b></p>	<ul style="list-style-type: none"> <li>• Diversity</li> <li>• Human Rights</li> <li>• Conflict and Resolution</li> <li>• Sustainable Development</li> </ul>	<p>Beginning in 2021, CISV will focus on on multi-year theme of diversity, equity, and inclusion. Read more at <a href="https://cisv.org/about-us/diversity-equity-and-inclusion/">https://cisv.org/about-us/diversity-equity-and-inclusion/</a></p>
<p><b>Educational Theory “ASK”:</b></p>	<ul style="list-style-type: none"> <li>• <b>A</b>ttitudes—how we think and behave</li> <li>• <b>S</b>kills—our ability to communicate, lead, reflect and problem solve</li> <li>• <b>K</b>nowledge—information we gain about population dynamics, community concerns, geographic facts and environmental issues</li> </ul>	
<p><b>Learn by Doing:</b></p>	<ul style="list-style-type: none"> <li>• <b>Do</b>—Peace Education Activity</li> <li>• <b>Reflect</b>—What you have learned from the activity?</li> <li>• <b>Generalize</b>—How can this new learning be applied to a new context?</li> <li>• <b>Apply</b>—Put your new ASK into action (otherwise known as “Games With a Moral”)</li> </ul>	

More info: <https://jacksonville.cisvusa.org/about-us/cisv-education/>



## **Brief History of CISV International**

Dr. Doris Twitchell Allen, a psychologist at the University of Cincinnati, founded CISV, following the devastation of World War II and the hope generated by the creation of the United Nations. She saw CISV as a way to prevent the horrors of World War II in the future. By bringing together young people from different countries and cultures she hoped to “sow the seeds” for personal bonds and for an appreciation of cultural differences. She wanted to prevent development of prejudices as youngsters grew up. Her long-range goal was a more peaceful future.

In 1951 the first CISV Village was in Cincinnati. Interchange was established in 1962 and reunion villages became the Seminar Camp Program in 1971. CISV's premise is that individuals can best build peace when they have learned to live amicably, regardless of race, creed, culture or nationality. Thus cooperation, peace education, global thinking, respect for other points of view, non-violent conflict management and cross-cultural communication are important ingredients of CISV programs.

Learning-by-doing and sharing responsibility in the daily process of decision-making are elements that can be found in all CISV activities. Education in CISV is a process where all can contribute, where everyone can gain through the talents of others and where an open mind is as important as one's experience.

**Today CISV operates in 60+ countries. Since 1951, more than 275,000 people have participated in more than 7,000 international activities.**

### About CISV Jacksonville

CISV Jacksonville is one of 25 CISV chapters in the US and one of 200 chapters around the world. In the mid-1970's Dorothy Groshell read an article about CISV in The Saturday Review entitled “Catch Them While They're Young,” Dorothy was excited by the opportunities CISV could offer her young sons. Learning there was no Chapter in Jacksonville, she set about starting one. After attending a CISV National Board Meeting in 1975, Dorothy returned with Village invitations to Hexham, England and Detroit, Michigan and a Junior Counselor invitation to the Gulf Coast Village. The first Interchange with El Salvador was in 1976. Delegate families and leaders from these programs formed the nucleus of the Steering Committee.

Jacksonville's first Village was held in 1978. Doris Allen was a special guest, and the film, “The Children in the Sun Village” was produced to capture highlights of the first Village. The Chapter held a Seminar Camp in 1983 and its first Summer Camp in 1992. Many local families were involved in hosting the 1986 CISV International Board Meeting on behalf of CISV-USA. Doris Allen was an honored guest when the Chapter celebrated its 20th Anniversary 1996 at the Bartram School campus, the site of the first Village. Dorothy's special spirit and boundless energy in founding the Chapter have resulted in unique experiences for many youth and adults in the Jacksonville area.

**In 2024, CISV Jacksonville celebrates its 48th anniversary and continues Dorothy's legacy: “the variety of international experiences CISV offers our children expand their horizon of global understanding and tolerance in hopes of world peace.**

More info: <https://jacksonville.cisvusa.org/about-us/about-our-chapter/>

## CISV Program Ages & Goals

<p><b>Village:</b> 10-11 years old</p> <p>Junior Counselor (JC) to Village: must be 16 or 17 days old during one day of the program</p>	<ul style="list-style-type: none"> <li>• Develop intercultural competence</li> <li>• Contribute to an inclusive community</li> <li>• Develop positive attitudes towards others</li> <li>• Develop an interest in Peace Education</li> </ul>
<p><b>Interchange</b>  (age 14-15 years old)</p>	<ul style="list-style-type: none"> <li>• Increase awareness of different cultures</li> <li>• Develop self-reliance while living with someone from another culture</li> <li>• Learn how to work cooperatively and have a positive attitude towards others</li> <li>• Act as a responsible global citizen</li> </ul>
<p><b>Step Up:</b>  Varies (either 14 or 15 years old)</p>	<ul style="list-style-type: none"> <li>• Develop leadership skills</li> <li>• Be willing to take initiative in own community</li> <li>• Increase awareness of the world</li> <li>• Develop as a person</li> </ul>
<p><b>Seminar Camp:</b>  16-17 years old or 18 years old</p>	<ul style="list-style-type: none"> <li>• Develop intercultural competence and self-awareness</li> <li>• Develop leadership skills</li> <li>• Demonstrate positive attitudes towards other people</li> <li>• Develop personal desire for active global citizenship</li> </ul>
<p><b>Youth Meeting:</b>  (age 12-13)</p>	<ul style="list-style-type: none"> <li>• Raise awareness and stimulate critical thinking</li> <li>• Increase personal development in group situations</li> <li>• Generate an interest in the daily environment</li> <li>• Explore educational themes within a regional context</li> </ul>



More info: <https://jacksonville.cisvusa.org/programs/>

## CISV Songs & Pledge

### CISV Song

Here in this village you may see children living  
 happily Different race and different land  
 Here we come to understand one another's point of view learning through the things  
 we do How alike am I to you  
 Here we live and eat and sleep,  
 Talk and laugh and somethings weep;  
 Here we share our hopes and fears,  
 Build a bridge across the years,  
 Sow a seed and plant a tree  
 Beneath whose branches there may be  
 All the nations gathered free  
 That our children so may grow in a world we did  
 not know, Sharing all they have to give,  
 Learning how to love and live.  
 In our hands the future lies; Seize the moment ere it flies.  
 Stamp the present with an act; Dare to make our dream a  
 fact



### KITOS

Kitos ruuasta  
 Se oli maukasta  
 Takk for maten  
 Den var God  
 Vi er alle matte no  
 Ikke no  
 Ikke no  
 Ikke no Men no!

### Goodnight Song

It's time to say good night  
 The stars are shining bright  
 Tomorrow we'll meet our friends again  
 Let's say goodnight till then  
 There go our friends from (*say country*)  
 We hope that they'll sleep well  
 We all say ("*good night*" in their  
*language*) to them And tomorrow we'll  
 meet again

### CISV Jacksonville Delegate/Leader Pledge

As I receive this program invitation, I accept the responsibility to be a good representative of CISV of the Jacksonville Chapter of the state of Florida and of the United States of America.  
 I will remember my purpose Is to learn about others and, in turn, about myself.  
 I will live the values of CISV By being: Cooperative  
 Friendly Engaging Enthusiastic, and  
 Inclusive, so that I will grow as an active  
 world citizen and contribute to a more just  
 and peaceful world.

## CISV Dictionary

### AB

ALIF - Adult Legal Insurance Form.

Allen, Doris - Psychologist at the University of Cincinnati who founded CISV in 1950.

### C

CDRF/ADRF - Child Delegate/Junior Counselor Release Form/Adult Delegate Release Form. Gives permission to CISV to use participant's name, photograph, video, artwork, or written work in the production of educational or promotional materials including web pages.

Chapter - Local CISV club or association.

Chapter Development Workshop - Regional training sessions for CISV leadership.

CISV - Originally an abbreviation for Children's International Summer Villages. Now official name of organization.

CISV Central - The CISV USA internal website for members. This included chapter membership, committee membership, program participation, and training registration. CISV Central the central hub of communication distribution.

CISV in Motion - CISV USA national meeting. Usually in October. The annual meeting includes board presentations, opportunities for learning and chapter program selections and presentations.

Cookie-a-thon - A favorite Junior Branch event. Usually an overnight of games, activities, and baking cookies which are then donated to local homeless shelters or other groups.

### D

DIF - Delegate/Delegation Information Form.

### E

Energizer - Group activity usually involving song and movement (and at least a little silliness) with the goal of getting your blood, your brain and your creativity flowing.

### F

Football Pool - Procedure used for the distribution of program invitations at National Board Meeting.

Fortnight - two-week domestic summer program for youth age 16 to 17.

### G

Global Conference - CISV International meeting, held every three years, A representative from every chapter attends.

### H

HF - Health Form, a declaration of participant health completed by participant's physician.

### I

ILT - International Leadership Training.

Info File - Official record of all CISV International rules, policies, guides, job descriptions, and minutes.

Interchange (IC) - An exchange program between two countries for youth between the ages of 12 and 15. Delegation size and exchange length vary. Unlike other CISV international programs, Interchange involves participants' family members and takes place in participants' homes rather than in a camp-like setting.

IO - International Office in Newcastle Upon Tyne, England.

IPP - International Peoples Project, a CISV program for adults.

### JK

Junior Branch (JB) - Local structure and programming for young people ages 10 to 25.

Junior Counselor (JC) - One of six 16-17 year old leaders at a Village.

### L

Leader - An adult age 21 or older responsible for the preparation and safety of delegates, and program content and implementation.

LIC - Local Interchange Coordinator. Oversees selection and implementation of Interchange at a local chapter level.

LIC - Local Interchange Chairperson

LJR - Local Junior Representative

LLT - Local Leadership Training and/or Local Leader Trainer

LMO - Like Minded Organizations. International, regional, national and local groups with purposes similar to CISV.

Local Work (LW) - Includes activities of the local chapter, such as mini-camps, events, service days, etc.

### M

Mini-Camp - A short retreat, usually over the weekend, for Junior Branch members of all ages. CISV Jacksonville usually hosts one over Labor Day and another over President's Day weekends.

Mosaic - A local service project that lives to the purpose and philosophy of CISV.

NO

NA - National Association  
 NCLD - National Committee for Leadership Development  
 NJBM - National Junior Branch Board Meeting  
 NJR - National Junior Representative  
 NLT - National Leadership Training.  
 NMC - National Mini Camp, a weekend camp experience for Junior Branch members from across the US. Usually early in the summer  
 NMCC - National Mini Camp Committee  
 NO - National Office, for CISV USA, it is located in Cincinnati Ohio

PQ

Pre-Camps - Information sent to participants by Program Host Staff. Each program will send a minimum of one pre-camp prior to the program but may send more. Pre-camps typically contain important details including information on program site/location, key contacts, arrival and departure dates, what to bring/what not to bring and program themes.  
 Programs - Opportunities for various age groups to meet peers from other countries and form intercultural friendships. Includes Village, Step-Up, Seminar Camp, Youth Meeting, Interchange and International People's Project.

R

R-07 - International statement on Behavior and Cultural Sensitivity. Describes Standards, Guidelines and Recommendations for appropriate behavior expected by CISV at all organizational levels.  
 RM - Risk Manager  
 Regional Mini Camp (RMC) - A camp experience for Junior Branch members from within a region  
 o New England - Boston: Maine: New York: Springfield  
 o Mid-Atlantic - Brandywine Valley: Philadelphia: Pittsburgh: Washington D.C.  
 o Midwest - Detroit: Michigan City/Lakeshore: Columbus: Cincinnati: Northeast Ohio: Miami County  
 o South - Jacksonville: Atlanta: Chattanooga: Smoky Mountain: Miami, FL  
 o West - Dallas/Fort Worth: Austin/San Antonio: Rocky Mountain, Denver: San Francisco

S

Selection - Process by which candidates are chosen to become leaders, delegates or alternates in a CISV program.  
 Seminar Camp (SemC) - A three-week international program for youth ages 17 to 18 years. Unlike other programs, participants plan and lead the program themselves.  
 Southern Regional Mini Camp (SRMC) - A camp experience for Junior Branch members from across the Southeast. Usually takes place Labor Day weekend.  
 Staff - All adults responsible for implementing a youth program such as Village or Step Up Camp including the Director, Host Staff, Leaders and Junior Counselors.  
 Step-Up - A three-week international program for Leaders and youth delegations 14-15 years old. (Formerly known as Summer Camp).

T

TIF - Travel Information Form. To be completed with detailed travel plans and sent by each delegation Leader or by youth traveling alone to Host Staff about one to two months prior to the program.  
 TWAL - Travel Without A Leader Form. Used by youth participants age 16 or older who are traveling alone to a Seminar Camp or Youth Meeting, or to a Village as a Junior Counselor.

UVWX

VDIF - Village Delegation Information Form.  
 Village (VIL) - A four-week program bringing together 11 year old girls and boys from 12 different countries for fun, friendship and learning. Village was begun in 1951 and remains the cornerstone of CISV's international educational activities.

YZ

YLIF - Youth Legal Insurance Form.  
 YM - International Youth Meeting. Often referred to as Youth Meeting.



[www.cisvjax.org/dictionary](http://www.cisvjax.org/dictionary)